



**Tuesday
September 11, 2018**

**NOTICE OF REGULAR AND WORK SESSIONS OF THE COCONINO COUNTY
BOARD OF SUPERVISORS AND THE BOARD OF DIRECTORS OF THE
COCONINO COUNTY PUBLIC HEALTH SERVICES DISTRICT**

PURSUANT TO A.R.S. § 38-431.02

**10:00 AM
First-Floor Board Room
219 E. Cherry Ave., Flagstaff, AZ**

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend either in person or by telephone conference call. Work sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7144. Requests should be made as early as possible to allow time to arrange the accommodation.

Notice of Option to Recess in Executive Session

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38 431.03 (A) (3).

Call to the Public for items not on the Agenda

After the pledge of allegiance, the Chairman will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the Agenda cannot be acted on by the Board of Supervisors. Individual Supervisors may ask questions of the public but are prohibited by the Open Meeting law from discussing or considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited in their presentations.

Consent Agenda

All matters under Consent Agenda are considered by the Board of Supervisors to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item that item will be removed from the consent agenda and will be considered separately.

As a reminder, if you are carrying a cell phone, computer, two-way radio, or other sound device, we ask that you silence it now to minimize disruption of today's meeting.

Regular Meeting:

Call to Order:

Pledge of Allegiance:

Call to the Public:

Board of Supervisors' Action Items

1. Appoint Lindsay Daley, pursuant to ARS 11-241, as Clerk of the Coconino County Board of Supervisors. **Board of Supervisors**

2. Select a chair and vice chair from among the Board of Supervisors to serve a term to end June 26, 2019. **Board of Supervisors**

Recognitions:

3. Recognize Dr. Marie Peoples for winning the Gabe Zimmerman Civic Leadership Award

4. Presentation of Certificate of Achievement for Excellence in Financial Reporting for Coconino County for its Comprehensive Annual Financial Report (CAFR) for Fiscal Year 2017.

Proclamation:

5. Proclaim September 15 through October 15, 2018 as Hispanic Heritage Month in Coconino County. **Public Affairs**

Board of Supervisors Consent Agenda:

6. Approve the minutes from the Board of Supervisors’ meetings conducted July 11, 2018 and July 20, 2018. **Board of Supervisors**
7. Ratify and/or approve all warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
08/14/18	91901020 – 91901054	\$103,702.32
08/14/18	EFT 4084 – 4096	\$114,800.02
08/21/18	91901252 – 091901264	\$8,027.42
08/21/18	EFT 4151 – 4156	\$13,918.06
08/28/18	91901417 – 91901439	\$69,642.54
08/28/18	EFT – 4199 – 4199	\$59,524.36
09/04/18	90901592-91901594	\$1,283.90
09/04/18	EFT 4237-4240	\$5,805.22

8. Approve Community Initiative Funds from District 1 for \$1,000, District 2 for \$1,000 and District 4 for \$1,000 to the Flagstaff Festival of Science. **Board of Supervisors**
9. Approve a recommendation to the AZ Department of Liquor Licenses and Control regarding an application for Acquisition of Control for Franklin Garrison, Jr., License #10033178 of Butterfly Garden Inn, LLC., located at 9440 North State Route 89A, Sedona AZ 86336. **Board of Supervisors**
10. Approve Resolution 2018-40, directing the County Treasurer to collect taxes for tax year 2015 from all persons listed in the assessment and tax roll on file in the Office of County Treasurer. **Board of Supervisors**
11. Approve payment of County Supervisors Association of Arizona service fee in the amount of \$55,593 for Fiscal Year 2019. **Board of Supervisors**

12. Approve Resolution 2018-38; appointing Elizabeth Richardson as the Coconino County Zoning Inspector. **Community Development**
13. Approve Berry Dunn Amendment for additional ERP Consulting Services for needed services for the Tyler implementation of Phase 2 and 3 in an amount not to exceed 356 additional hours at \$185/hour for a new total contract value of \$244,385.00. **County Manager**
14. Approve the FY19 carry over and budget amendment totaling \$47,806.81 for the Flagstaff Justice Court National Criminal History Improvement Grant (NCHIP), awarded by the Bureau of Justice Statistics, Office of Justice Programs and U.S. Department of Justice through the Arizona Criminal Justice Commission (ACJC). **Courts**
15. Approve the Second Contract Extension of the Indigent Criminal Defense Contract between Coconino County and the Law Office of Daniel B. Kaiser, P.C. and Antol & Hance, P.C., for mandated legal services to indigent adults and juveniles in the amount of \$42,500.00 for Fiscal Year 2018-2019. **Legal Defender**
16. Approve the Third Contract Extension of the Juvenile Court Contract Counsel Agreement between Coconino County and the Law Office of Daniel B. Kaiser, P.C., and Harris and Winger, P.C., for legally mandated court representation of indigent adults, juveniles and children in delinquency, dependency, parental termination, adoption and guardianships matters in the amount of \$65,000.00 for Fiscal Year 2018-2019. **Legal Defender**
17. Approve Professional Services Agreement with Interim Public Management (IPM) Contract Renewal for FY19. **Human Resources**
18. Confirm Appointment of Lucinda Andreani as Deputy County Manager/Public Works Director. **Human Resources**
19. Approve Agreement Modification No. 3 for Grant No. 18-DG-11030701-002 to extend the performance deadline from the USDA, Forest Service, Kaibab National Forest for "Coconino County Solid Waste Community Cleanups in Williams". This modification will extend the deadline from December 31, 2018 to December 31st, 2019. **Public Works**
20. Approve the cancellation of Elections for the Special Districts for November 6, 2018 or the districts that had no candidates or less than the number of candidates to be elected and appoint the candidates that have filed in each precinct and declare them as being "elected" as defined in statute. **Recorder**

21. Approve cancellation of Elections for the Coconino County School Districts eligible to be held on November 6, 2018, for the districts that had no candidates or less than the number of candidates to be elected; and appoint the candidates that have filed in each district and declare them as being "elected" as defined in statute. **Superintendent of Schools**

The Board will resolve as the Health District Board of Directors.

Public Health District Consent Agenda:

22. Approve ADHS IGA 16-099160, Amendment No. 6 between the Coconino County Public Health Services District (CCPHSD) and the Arizona Department of Health Services (ADHS) for the period of July 1, 2018 to June 30, 2019 in the amount of \$712,760 to provide tobacco and chronic disease education and prevention services, injury prevention education, family planning, health policy analysis, and public health accreditation activities. **Public Health Services District**
23. Approve FY19 Grant Agreement/Contract Award GRA-STATE-19-0969-01 between First Things First and the Coconino County Public Health Services District (CCPHSD), a corresponding budget of \$72,700.00, and a staff of 0.60 FTE to provide child care consulting services to child care providers in Coconino County. **Public Health Services District**

The Board will resolve as the Board of Supervisors

Work Session:

24. Roundtable: To be discussed. Pursuant to A.R.S. § 38-431.02(H), these matters will not be acted upon.
 - Update, discussion, and possible direction to staff regarding items reported on by staff and Supervisors:
 - County Manager's Report
 - Board Planning Calendar
 - Chair's Report

- Update, discussion, and possible direction to staff regarding Local, State and Federal Issues:
 - Letter welcoming BIA Regional Director Bart Stevens.
 - Letter supporting funding and adequate appropriations for the Land and Water Conservation Fund (LWCF).
 - Letter urging the Administration to rescind the OMB directive to remit Western Power Area Power Funds (WAPA) directly to US Treasury instead of the Bureau of Reclamation.
 - Letter Supporting the ACCESS Rural America Act.
 - Request for Op-Ed from Congresswoman Sinema's Office

- Reports from Supervisors; updates on new projects, district budgets, requests for services and initiatives, updates from county staff:
 - District 4 – Supervisor Jim Parks
 - District 2 – Supervisor Elizabeth Archuleta
 - District 3 – Supervisor Matt Ryan
 - District 5 – Supervisor Lena Fowler
 - District 1 – Supervisor Art Babbott

BREAK

1:15 PM Work Session Continues:

25. Presentation and discussion of the Engineering Design & Construction Manual in its' entirety. **Public Works Deputy Director Mike Lopker with consultants Julie Leid, Bill Linck, Rick Shroads**

24. Presentation and discussion regarding the Subdivision Ordinance update. **Community Development Assistant Director Jess McNeely**

25. Review and discussion on Zoning Ordinance Chapter 2, use of manufactured housing as an Accessory Dwelling Unit (ADU) in zoning districts which permit manufactured housing as the primary dwelling. **Community Development Director Jay Christelman**

Adjourn:

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this Date:

_____ at _____ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board.

Dated this _____ day of _____, 2018.

Wendy Escoffier, Clerk of the Board