



**Tuesday, October 16, 2018**

**NOTICE OF EXECUTIVE SESSION, WORK SESSION AND REGULAR SESSION OF  
THE COCONINO COUNTY BOARD OF SUPERVISORS AND THE BOARDS OF  
DIRECTORS OF THE COCONINO COUNTY FLOOD CONTROL DISTRICT AND  
COCONINO COUNTY PUBLIC HEALTH SERVICES DISTRICT**

**PURSUANT TO A.R.S. § 38-431.02**

**10:00 a.m. – Executive Session  
Work Session immediately following  
1:15 p.m. – Work Session continues  
6:00 p.m. – Regular Session**

**First Floor Board Room  
219 E. Cherry Ave., Flagstaff, AZ**

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend either in person or by telephone conference call. Work sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7144. Requests should be made as early as possible to allow time to arrange the accommodation.

**Notice of Option to Recess in Executive Session**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

**As a reminder, if you are carrying a cell phone, computer, two-way radio, or other sound device, we ask that you silence it at this time to minimize disruption of today's meeting.**

**Call to Order:**

**Executive Session:**

1. Discussion, consultation and possible direction with attorneys regarding pending litigation. Pursuant to A.R.S. 38-431.03(A)(4) the Board may vote to enter executive session for this item. **Assessor**

**Work Session:**

2. Presentation and discussion on Performance Management Updates. **Human Resources**

**BREAK**

**Work Session – 1:15 p.m.:**

3. Presentation and discussion regarding an update on the adoption process for the 2018 suite of building codes and associated proposed amendments. **Community Development**
4. Presentation and discussion regarding the Zoning Ordinance updates, Chapter 2, planned district zones, resort commercial zone, planned residential development and planned community zone. **Community Development**
5. Presentation and discussion regarding additional Public Safety Personnel Retirement System (PSPRS) contributions and an update on the County's Financial Planning process. **County Manager**
6. Roundtable: To be discussed. Pursuant to A.R.S. 38-431.02(H), these matters will not be acted upon.

Reports from Supervisors; updates on new projects, district budgets, requests for services and initiatives, updated from county staff:

- o District 4- Supervisor Jim Parks
- o District 2- Supervisor Elizabeth Archuleta
- o District 3- Supervisor Matt Ryan
- o District 5- Supervisor Lena Fowler
- o District 1- Supervisor Art Babbott

- County Manager's Report
- Board Planning Calendar
- Events Calendar
  
- Chair's Report

- Update, discussion, and possible direction to staff regarding Local, State and Federal Issues:
  - Draft resolution on the sunset of state tax expenditures.
  - Thank you letter to the response and repair teams on the US89 washout.
  - Thank you to the sponsors of the disc golf course at Fort Tuthill.
- Federal Report
- Upcoming Election Preview - Ballot Initiatives, Local, State, & Federal Races

**Regular Session – 6:00 p.m.**

**First-Floor Board Room**  
**Executive Sessions will be held in the Second-Floor Conference Room**  
**219 E. Cherry Ave., Flagstaff, AZ**

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**Call to the Public for items not on the Agenda**

After the pledge of allegiance, the Chairman will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the Agenda cannot be acted on by the Board of Supervisors. Individual Supervisors may ask questions of the public but are prohibited by the Open Meeting law from discussing or considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited in their presentations.

**Consent Agenda**

All matters under Consent Agenda are considered by the Board of Supervisors to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item that item will be removed from the consent agenda and will be considered separately.

**Speaking During a Public Hearing**

After staff and applicant presentations for specific public hearing items, the Chairman will open the public hearing and ask for comments from the public. Those who fill out a speaker's form will be called on first. You do not need to fill out a speaker's form to speak.

**As a reminder, if you are carrying a cell phone, computer, two-way radio, or other sound device, we ask that you silence it at this time to minimize disruption of today's meeting.**

**Call to Order:**

**Pledge of Allegiance:**

**Call to the Public:**

**Recognition:**

- 7. Recognition of Supervisor Elizabeth C. Archuleta for the award presented to her by the National Diversity Council. **County Manager**

**Board of Supervisors Consent Agenda:**

- 8. Approve the minutes from the Board of Supervisors meeting conducted October 2, 2018.
- 9. Ratify and/or approve warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
09/11/18	91901764-91901775	\$36,489.94
09/11/18	EFT 4276-4278	\$9,042.76
09/25/18	91902197-91902203	\$116,239.87
09/25/18	EFT 4428-4429	\$4,912.50
10/02/18	91902401-91902406	\$1,097,949.95
10/02/18	EFT 4473-4474	\$854.91
10/09/18	91902565-91902574	\$311,207.25
10/09/18	NO EFT	

10. Approve the appointment of Flora Hatch to serve as Limited Appointment Deputy Clerk of the Board to accept legal service on behalf of the County in the Clerk's absence. **Board of Supervisors**
11. Approve Community Initiative Funds from District 1 in the amount of \$1,000.00, District 2 in the amount of \$1,000.00, and District 4 in the amount of \$3,000.00 to the Moenkopi Senior Center, Inc., to provide a social day program including cultural arts, recreation and preventative health classes for Hopi Elders. **Board of Supervisors**
12. Approve Community Grant funding from District 3 in the amount of \$1,500.00 to Williams Elementary-Middle School to assist with the development and training of staff in the second year of a schoolwide character education program. **Board of Supervisors**
13. Approve Community Grant Funding from District 5 in the amount of \$2,500 to Glen Canyon Natural History Association to support educational outreach programing. **Board of Supervisors**
14. Approve Intergovernmental Agreement between Coconino County Community Services (CCCS) and Coconino Community College District (CCCSD) for the facilitation of Basic Business Empowerment (BBE) courses for \$22,500 through December 31, 2019. **Community Services**
15. Approve the Integrated Family Court Fiscal Year 2019 Arizona Community Foundation of Flagstaff Grant Award in the amount of \$3,000 for the Integrated Family Court's Rollercoasters Divorce Education Program for Children. **Courts**
16. Approve a budget amendment for the Fiscal Year 2019 Service Improvement Request for Copier Replacement in an amount not to exceed \$75,300.00. **Finance**
17. Approve Resolution 2018-48, accepting an Interpretive Education Grant in the amount of \$9,040 and approving a final project sponsor agreement for Rogers Lake Interpretive Education Project. **Parks and Recreation**
18. Approve the purchase of three - 2019 Chevy Tahoe vehicles, under State Contract Number ADSPO17-166122, from Midway Chevrolet in the amount of \$127,594.32. **Public Works**
19. Approve the purchase of fourteen - 2019 Chevy Tahoe Special Service vehicles, under State Contract Number ADSPO17-166122, from Midway Chevrolet in the amount of \$532,019.04. **Public Works**

20. Approve the purchase of two - 2019 Chevy Silverado 4-wheel drive Crew Cab Pickups, under State Contract Number ADSPO17-166122, from Midway Chevrolet in the amount of \$69,328.40. **Public Works**
21. Approve the purchase of four - 2019 Chevy Crew Cab Special Service pickups, under State Contract Number ADSPO17-166122, from Midway Chevrolet in the amount of \$138,589.24. **Public Works**
22. Approve the purchase of two 2019 Ford Transit Cargo Vans under State Contract Number ADSPO17-166124 from San Tan Ford in the amount of \$50,266.68. **Public Works**
23. Approve the purchase of two - 2019 Chevy Crew Cab Pickups and one - 2019 Chevy Crew Cab Pickup under State Contract Number ADSPO17-166122, from Midway Chevrolet in the amount of \$94,416.95. **Public Works**
24. Approve the purchase of three 2019 Chevy Cab and Chassis with Plow Package & 4-wheel drive and one 2019 Chevy Passenger Van under State Contract Number ADSPO17-166120 from Courtesy Chevrolet in the amount of \$125,066.28. **Public Works**
25. Approve the purchase of three 2019 Chevrolet Traverse all wheel drive under State Contract Number ADSPO17-166116 from O’Rielly Chevrolet in the amount of \$91,227.96. **Public Works**
26. Approve the first renewal of an Agreement with IMS Infrastructure Management Services, to perform asphalt road data collection and GIS upload of data to Lucity software, in an amount not to exceed \$87,000.00. **Public Works**
27. Approve Intergovernmental Agreements (IGA's) to provide Election Services for the Grand Canyon Unified School District, Sedona-Oak Creek Joint Unified School District # 9, Coconino County Community College, City of Flagstaff and Flagstaff Unified School District for the November 6, 2018 General Election. **Recorder**
28. Approve a Budget Adjustment and transfer Ending Fund Balance from TLC Fee for Service Fund 1432 to I&D Fee for Service Fund 1433 in the amount of \$21,142.00. **Superintendent of Schools**
29. Approve Resolution 2018 - 46, accepting an Arizona Department of Education Grant for the 2019 Coconino County “Title III Consortium” in the amount of \$18,478.00, for service period of October 2018 – October 30, 2019 and, corresponding budget adjustment. **Superintendent of Schools**

30. Approve the acceptance of a grant award, " Building Bridges Between PreK and Kindergarten (B3)," an Arizona Community Foundation Grant in the amount of \$1,450.00, for a period of October 2018 through September 30, 2019, to the Coconino County Education Service Agency; and a corresponding budget adjustment. **Superintendent of Schools**

*The Board will resolve as the Health District Board of Directors.*

**Health District Consent Agenda:**

31. Approve Intergovernmental Agreement ADHS19-207419 between the Arizona Department of Health Services (ADHS) and Coconino County Public Health Services District (CCPHSD) for the period of October 1, 2018, through September 30, 2019, in the amount of \$515,188, to provide WIC (\$448,688), Breastfeeding Peer Counseling (\$66,500) and Farmer’s Market Nutrition services. **Health District**

*The Board will resolve as the Board of Supervisors.*

**Public Hearing:**

32. Public Hearing and recommendation to the AZ Department of Liquor Licenses and Control regarding an application for a new Series 11 Liquor License for Under Canvas Grand Canyon, Application #31546, Controlling Person – Sarah Helen Dusek, located at 979 Airpark Lane, Valle, AZ, 86046. **Board of Supervisors**

**Action Item:**

33. Approve the appointment of Valerie Webber as a Deputy Clerk of the Board of Supervisors. **Board of Supervisors**
34. Approve the use of general funds in the Capital Facilities fund to pay an additional \$10,000,000 contribution to the Arizona Public Safety Personnel Retirement System (PSPRS) and direct staff to program the reduced PSPRS contributions as a transfer to the Capital Facilities fund in the Coconino County 10-year Financial Plan. **County Manager**

*The Board will resolve as the Jail District Board of Directors.*

35. Approve the use of Jail District Fund Balance to pay an additional \$5,518,294 contribution to the Arizona Correction Officers Retirement Plan (CORP). **Jail District**

*The Board will resolve as the Board of Supervisors.*

36. Approve RFP 2018-107 and Intergovernmental and Third Party Agreement for Animal Shelter Services with the City of Flagstaff and with Paw Placement of Northern Arizona doing business as High Country Humane; Approve Lease Agreement with Second Chance Center for Animals; Approve Resolution Number 2018-49. **County Manager**

**Adjourn:**

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this Date:  
\_\_\_\_\_ at \_\_\_\_\_ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board.  
Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Lindsay Daley, Clerk of the Board